

General Salary Increase Program for policy-covered staff July 2022

Eligible employees will receive a 4.5% increase to base pay

- Effective June 26th (BW) and July 1st (MO)
- Pay Dates July 20th (BW) and August 1st (MO)

Eligible Employees:

1. Non-represented employees in career or partial year career appointments who:
 - a. Were hired on or before January 3, 2022 and who have successfully completed their probationary period as indicated by the employee's status in payroll as of July 1, 2022. Questions regarding probationary status are addressed in PPSM 22 and Local Procedure 22.
 - b. Are on active pay status as of the effective date (June 26, 2022 bi-weekly and July 1, 2022 for monthly paid employees) AND on active pay status on the payout date (July 20, 2022 for biweekly paid staff and August 1, 2022 for monthly paid staff.)
 - c. If on unpaid approved leave status the increase will be implemented upon return to active pay status.
2. Contract employees whose contracts specifically indicate that they are eligible to participate in the campus salary program. (E.g. "Any changes in your salary shall be in accordance with UC Personnel Policies for Staff Members, Policy 30, Compensation.") who:
 - a. Were hired on or before January 3, 2022.
 - b. Are on active pay status as of the effective date (June 26, 2022 bi-weekly and July 1, 2022 for monthly paid employees) AND on active pay status on the payout date (July 20, 2022 for biweekly paid staff and August 1, 2022 for monthly paid staff.)
3. Employees who transferred from another University of California location who are otherwise eligible will be eligible at UCR, provided that there was no break in service between their appointments.
4. PPSM 30 requires that "an individual salary shall be within the salary range that is assigned to the position." Individuals who are at or near the range maximum will be eligible for an increase up to the range maximum with any equivalent portion in excess of maximum given as a lump sum payment that does not add to base salary.
5. Members of the Senior Management Group (SMG) are eligible subject to the usual limits and approval processes.
6. Police Sergeants will receive the 4.5% increase (range adjusted to accommodate increase).

Ineligible Employees:

1. Employees rated as "Needs Improvement" (1) or "Unsatisfactory" (2) on their most recent performance evaluation are not eligible for the salary increase.
2. Probationary employees as of July 3, 2022
3. Employees hired after January 3, 2022
4. Employees in contract appointments where the contract does NOT specifically include provisions for participation in the campus-wide salary programs. (E.g. "Any changes in your salary shall be only by written amendment to this contract signed by both parties.")
5. For employees in positions covered under collective bargaining agreements, their compensation is determined by the contract terms in their respective labor agreements. Recent changes from policy covered classifications include, but are not limited to:
 - a. HX – 004144 Behavioral Health Counselor 1
 - b. HX – 004145 Behavioral Health Counselor 2
 - c. HX – 004146 Behavioral Health Counselor 3
 - d. HX – 004143 Behavioral Health Counselor 4
 - e. TX – 007302 Systems Administrator 1
 - f. TX – 007303 Systems Administrator 2
 - g. TX – 0073024 Systems Administrator 3
 - h. TX – 005580 Systems Administrator 3 GF
6. Those employed in limited, per diem, or casual/restricted appointment types and anyone covered by Academic Personnel Policies.
7. Employees who separate from the University on or before the pay-out date.

Questions about eligibility, pay dates, increase amounts, etc. should be directed to the Human Resources representative for your organizational unit.

Funding

Central campus funding will be provided for staff that are permanently budgeted on July 1, 2022 and paid on general core funds (19900/19924/19942) or student services fees (20000/20027) Organizational units must ensure that the total 4.5% salary increase funding is fully allocated.

Human Resources will be working with the organizational units and the UCPC in the coming weeks to ensure timely and consistent implementation of the salary increase program for policy covered staff.

If you have questions related to the staff salary increase program, please contact compensation@ucr.edu

Document Location - [Policy Covered Salary Increase July 2022.pdf](#)